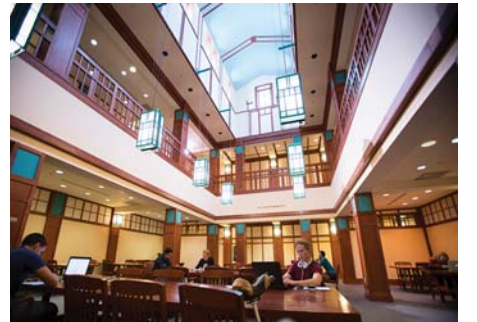





# *Amigos Library Services*

## *Annual Report 2017*



## Our Vision

Members will view Amigos as indispensable in strengthening their ability to serve their communities.

## Our Mission

To unite libraries for action and strength in service to their communities.



## Member Benefits

Amigos members continue to benefit from strong collaborative programs. These include both direct and indirect discounts on electronic and traditional services from leading vendors; continuing education opportunities; the Amigos Job Bank and much more. Participation in Know & Go Updates remains an important benefit of Amigos membership.

Additional member benefits include free registration for all Amigos topical online conferences. There were four conferences in FY2017 with over 2000 participants. Amigos members also receive one free simultaneous-user subscription to the American Library Association's RDA Toolkit.

## Members Maximizing Resources

Partnerships with over 90 leading providers of electronic databases, electronic journals, e-books and library technologies as well as library and archival supplies and services continue to afford members cost savings and convenience purchasing. Eight new vendor partners and eight new products were added in FY2017. New vendor partners include The New York Times, RefWorks, BiblioLabs: SELFe, Top Graphics, SWANK, DEMCO Software, P.V. Supa and The Geological Society of London. Seven vendor partners sponsored the 2017 Amigos Member Conference: Credo Reference, Alexander Street Press, BoardDocs, LexisNexis, Oxford University Press, ACM (Association for Computing Machinery) and Bloomsbury Publishing.

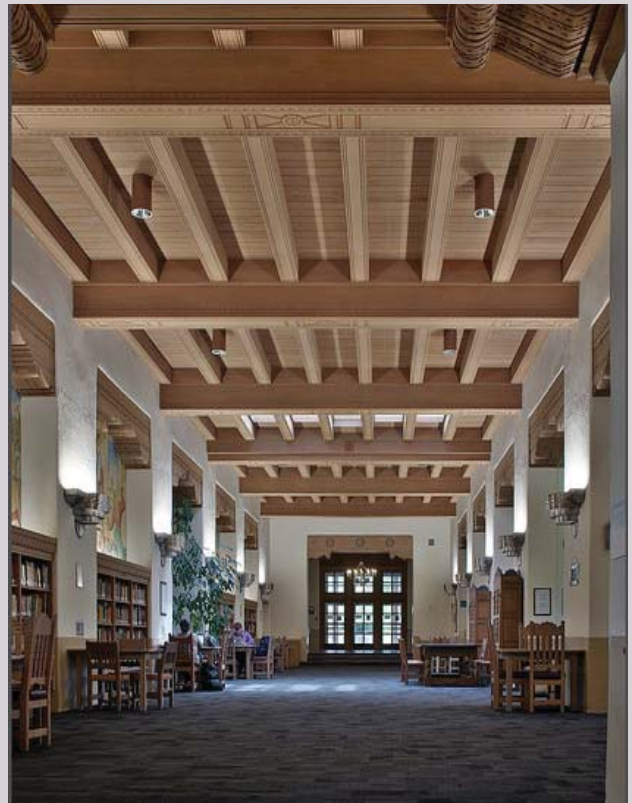
## Members Sharing with Members

Libraries participating in one or both of Amigos' reciprocal borrowing agreements gain access to no-charge loans and copies from approximately 400 Amigos Member libraries and another 200 libraries in the Western and Midwestern U.S.

The Trans-Amigos Express (TAE) regional courier program provides low-cost shipping of library materials and inter-library loans. In FY2017, 249 TAE participants shipped more than 514,727 items through the courier service for an estimated savings of more than \$584,000. The courier service is known as TExpress in Texas. TExpress is a partnership between the Texas State Library and Archives Commission and Amigos. It is dedicated to providing low-cost courier service to Texas libraries.

## Members Gaining Knowledge

By engaging in continuing education courses, Amigos members continue to extend their knowledge of library-related processes and tools. The current Amigos course catalog lists 147 courses. During FY2017, we hosted 22 Know & Go Updates on 19 topics for 299 participants. The annual Amigos Member Conference hosted 597 attendees. Amigos staff conducted 47 fee-based training sessions for 255 participants and 1,456 participants attended our three online topical conferences held in FY2017. Staff conducted nine online and in-person on-request training sessions for 166 participants.



## From the Chair & Chief Executive Officer - Craig Stephenson and Alan Kornblau

For Amigos Library Services, FY2017 was a year of transition. In January, after twenty-eight years as President and Chief Executive Officer, Bonnie Juergens retired. An extensive nation-wide search was undertaken. A committee of former Amigos Library Services Board Chairs, current Board Members, and staff selected Alan Kornblau as the new President and Chief Executive Officer. Alan is a librarian with a background in public libraries and non-profit organizations. Additional personnel moves included Jodie Borgerding coming onboard as Consulting and Education Services Manager and Julianne LeVieux-Elliott in the newly created position of Membership Librarian. Five months before, Charles Cason, who was Chief Financial Officer for 17 years, passed away suddenly. Keith Gaertner was promoted to fill the position.

Personnel changes in the organization were not limited to staff. Three of the twelve members of the Board of Directors, who graciously volunteer to run for election and serve, were termed out or retired: Robin Fradenburgh - University of Texas at Austin; Polly McCord - University of the Incarnate Word (San Antonio, Texas); and Craig Stephenson - Ponca City, Oklahoma. Newly elected Board Members are: Beth Farwell - Baylor University (Waco, TX); Dean Hendrix - University of Texas at San Antonio; and Mary Blankenship Pointer - Oklahoma City, Oklahoma.

In other organization news, after 18 years, the Dallas office was relocated. This was no small task and kudos to those involved. The Amigos eShelf Service ceased operation after years of planning and development. Project focus shifted to connecting libraries to the SimplyE app for browsing, borrowing and reading e-books. For the first time in eight years, the membership fee schedule was modified with a new simpler tier structure benefitting those at the highest and lowest levels, while most member's fee structure remained unchanged.

Amigos Library Services provides a plethora of collaborative programs and services for its members. Our range covers continuing education opportunities, a free RDA Toolkit subscription, reciprocal borrowing, a multi-state courier system, consulting services, discounts on thousands of products and e-resources, topical online conferences and association management services. We have expert staff at our locations in Texas and Missouri willing and able to facilitate our members' needs.

The spirit of stewardship and sharing of resources is the key to Amigos Library Services' success. Working together with our members, Amigos Library Services strives to deliver an ever-expanding array of essential products, services, and continuing education at minimal cost in order to better serve library clientele and stakeholders. We are always exploring new and innovative ways to enhance the library experience and add value to Amigos Library Services membership. We would love to hear your feedback on how to help meet the demands of your library. We're here for you and look forward to a prosperous FY2018.

## Amigos Committees & Task Forces

### Executive Committee

Craig Stephenson, Chair, City of Ponca City, OK  
Linda Morgan Davis, Vice Chair, The Public Library ABQ-BERNCO, NM  
Jennifer Strayhorn, Secretary, Texarkana Public Library, TX-AR  
Ruben Aragon, Treasurer, New Mexico Highlands University, NM  
Staff Liaison: Alan Kornblau, President and CEO of Amigos Library Services

### Budget and Finance Committee

Ruben Aragon, Chair, New Mexico Highlands University, NM  
Ben Shipley, Independent, Fort Smith, AR  
Jean Waldrop, Harding University, AR  
Staff Liaison: Keith Gaertner, CFO, Amigos Library Services

### Marketing and Fellowship and Opportunity Award Review Task Force

Lisa Wells, Chair, Pioneer Library System, OK  
Gretchen McCord, Independent, TX  
Steve Potter, Mid-Continent Public Library, MO  
Staff Liaison: Tracy Rochow Byerly, Chief Programs Officer, Amigos Library Services

### Amigos Officers Nominaton Task Force

Robin Fradenburgh, Chair, University of Texas Austin, TX  
Jennifer Strayhorn, Texarkana Public Library, TX  
Jean Waldrop, Harding University, AR  
Staff Liaison: Trisha Mooney, Executive Support Services Manager, Amigos Library Services

### Nominating Committee

Linda Morgan Davis, Chair, The Public Library ABQ-BernCO, NM  
Steve Potter, Mid-Continent Public Library, MO  
Staff Liaison: Trisha Mooney, Executive Support Services Manager, Amigos Library Services

**Amigos Library Services**  
**Statements of Financial Position**  
**June 30, 2017 and 2016**

	<b>2017</b>	<b>2016</b>
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and cash equivalents	\$ 2,804,990	\$ 2,532,255
Accounts receivable from participating institutions and companies, net	2,218,067	2,038,424
Investments	7,027,482	7,547,034
Prepaid expenses	78,220	66,468
Inventory	8,351	12,125
Total Current Assets	12,137,110	12,196,306
<b>Property and Equipment</b>		
Computer service equipment	88,019	138,981
Leasehold improvements	30,125	-
Office furniture and equipment	20,417	67,172
Software	318,319	352,908
Total Property and Equipment	456,880	559,061
Less accumulated depreciation	(348,557)	(413,300)
Net Property and Equipment	108,323	145,761
<b>Other Assets</b>		
Deposits	8,062	11,375
TOTAL ASSETS	\$ 12,253,495	\$ 12,353,442

**LIABILITIES AND NET ASSETS**

<b>Current Liabilities</b>		
Accounts payable	\$ 4,361,637	\$ 4,376,294
Payroll liabilities	176,630	228,055
Unearned operating revenues	1,086,968	1,338,707
Total Current Liabilities	5,625,235	5,943,056
<b>Net Assets</b>		
Unrestricted	6,628,260	6,410,386
TOTAL LIABILITIES AND NET ASSETS	\$ 12,253,495	\$ 12,353,442

**Amigos Library Services**  
**Statements of Activities and Changes in Net Assets**  
**For the Years Ended June 30, 2017 and 2016**

	<b>2017</b>	<b>2016</b>
<b>Unrestricted Revenues</b>		
Member fees	\$ 963,925	\$ 995,000
Amigos services	14,852,697	14,084,168
Investment income	209,918	220,024
Realized gain on investments, net	651,945	296,250
Unrealized gain (loss) on investments	94,571	(170,293)
Total Unrestricted Revenues	16,773,056	15,425,149
<b>Expenses</b>		
Program services	15,932,361	15,361,133
Supporting services	622,821	774,522
Total Expenses	16,555,182	16,135,655
<b>Total Increase (Decrease) in Net Assets</b>	217,874	(710,506)
<b>Net Assets, beginning of year</b>	6,410,386	7,120,892
<b>Net Assets, end of year</b>	\$ 6,628,260	\$ 6,410,386